

CONSTITUTION OF SANDWELL HOCKEY DEVELOPMENT GROUP

25th February 2009

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CONSTITUTION OF SANDWELL HOCKEY DEVELOPMENT GROUP

1. Constitution

The organisation shall be called the Sandwell Hockey Development Group (hereinafter called "the Group")-----

2. Objects

The objects of the Group are to:-

- a) To encourage, promote and develop amateur hockey in the Borough of Sandwell-----
- b) Promote such other purposes as may from time to time be determined-----

The Group shall be non-party in politics and non-sectarian in religion-----

3. Membership

(a) Shall be open irrespective of sex sexual orientation race nationality or Political religious or other opinion to:-

- (i) Hockey clubs, schools and other organisations that provide Opportunities for hockey activities within the Sandwell Borough-----
- (ii) Individuals with an interest in and a contribution to make to the development of hockey-----
- (iii) the Statutory Authorities in whose administrative area the Group lies-----

5. Resignation and Termination of Membership

- (a) Any member of the Group may resign his or her membership by giving to The Secretary of the Group written notice to that effect-----
- (b) The Group may by resolution passed at a meeting Thereof terminate or suspend the membership of any member if in its Opinion his or her conduct is prejudicial to the interests and objects of the Group **PROVIDED THAT** the individual member shall have the right to be Heard by the Group before the final decision is made There shall be a right of appeal to an independent arbitrator by mutual Consent-----

6. Officers and Powers

- (a) Only members of the Group aged eighteen years and over shall be eligible to serve as Officers-----
- (b) The Group shall be governed by the following officers: the Chairman, General Secretary, and Treasurer, who shall be elected annually at the Annual General Meeting of the Group-----

The Group shall hold quarterly meetings throughout the Year-----

Five shall form a quorum-----

At least seven days notice shall be given of all Management Committee Meetings-----

The Group may delegate any of their powers for particular purposes to a Sub-committee of the Group-----

The Group shall have the powers of co-option-----

7. Annual General Meeting

The Annual General Meeting of the Group will not be held later than November each year for the purpose of electing officers for the ensuing year, for the presentation of accounts, for the setting of subscriptions for the forthcoming season, and for other business-----

Five shall form a quorum-----

Fourteen days prior notice shall be given. Any resolution for submission to the Annual General Meeting shall, unless proposed by the Group, be in the hands, of the Secretary of the Group, in writing, not less than 21 days before the date of the meeting-----

The Chairman shall be Chairman of the Annual General Meeting and for all other Group meetings or if he is not present at the time appointed for holding the meeting, the members present shall choose one of their members to be Chairman for such meetings-----

8. Special General Meeting

The Chairman, or Secretary may, whenever they think fit, convene a Special General Meeting of the Group and a Special General Meeting shall be convened upon a requisition made to the Secretary in writing by at least nine members of the Group. Any such requisition shall express the object of the meeting proposed to be called, and upon receipt of such requisition the Secretary shall forthwith proceed to convene a Special General Meeting. At least fourteen days' notice of every Special General Meeting, specifying the place, the hour and day of meeting and the purpose for which such meeting is to be called shall be given by the Secretary to other elected officers and members of the Group-----

9. Minutes

The Secretary shall cause minutes to be made of all resolutions and proceedings of all meetings and such minutes shall, upon questions put and a vote taken thereon, either at the meeting or at some subsequent meeting, be signed by the Chairman, and when signed by the Chairman shall be conclusive evidence of the correctness of the entry-----

10. Voting

Except as otherwise provided in these rules, every question at the Group or other meetings shall be decided by a majority of the votes of those present and entitled to vote in accordance with these rules, and in case of any equality of votes the Chairman shall have a second or casting vote-----

11. Trustees

The Group may appoint trustees, who shall be empowered to invest or hold in their own names such funds, land and property of the Group as the Group may from time to time direct. On the death or resignation of any trustee or trustees, the Group may, at any Special General Meeting, appoint other trustee or trustees in place of any trustee or trustees dying or resigning. The number of trustee shall not be less than two or more than three-----

12. Accounts

The Treasurer shall keep books of accounts and a scrutineer appointed for the purpose annually at the Annual General Meeting shall examine the Annual Accounts-----

13. Annual Accounts

At the Annual General Meeting in every year the elected officers shall lay before the members of the Group a detailed statement of the income and expenditure of the Group for the past twelve months and such statement shall be made up to the 31st March next preceding such meeting. The trustees, if any, shall at the same meeting lay before the members a detailed statement of accounts made up to the same date-----

These accounts shall be audited by two persons nominated for the following year at the AGM, who are not directly involved with the Group----

14. Subscriptions

Each member shall contribute to the Group a subscription at rates to be determined at the Annual General Meeting or at a Special General Meeting. Subscriptions shall be due on the first day of September each year-----

15. Winding Up

If the Group by a simple majority decides at any time that on the ground of expense or otherwise it is necessary or advisable to dissolve the Group it shall call a meeting of all members with power to vote of which meeting not less than 21 clear days notice (stating the terms of the resolution to be proposed threat) shall be posted in a conspicuous place and advertised in a newspaper circulating in the West Midlands If such decision shall be confirmed by a simple majority of those present and voting at such meeting the Group shall have power to dispose of any assets held by or in the name of the Group-----

In the event of the winding up of the Group no moneys shall be paid or distributed to members of the Group, but any such monies may be paid to any association body or corporation, having similar objects to those of the Group or formed for the purpose of encouraging, promoting or controlling other amateur games in the Sandwell area-----

16. Alteration of Rules

The foregoing rules shall be the rules of the Group and no new rule shall be made nor any existing rule amended or rescinded except by resolution of an Annual General Meeting or Special General Meeting passed by two-thirds majority of those present entitled to vote and voting. Notice of any alteration intended to be proposed at an Annual General Meeting shall be given in writing not less than two months before such meeting and shall be included in the notice convening such meeting-----

Any alteration will require the approval of both:-

- (a) A simple majority of members of the Group present
And voting at a meeting-----
- (b) A two thirds majority of members with power to vote present and
Voting at a General Meeting-----

This constitution was adopted at the first General Meeting of the Group held on 25th February 2009.

SIGNED: Ian Morris – Wednesbury Hockey Club

Chair of the Meeting

SIGNED: Andrew Webb

Secretary of the Meeting

Witnessed by:

**Richard Chambers
Keith Hunter
Jonathon Doman lees
Robert Clarke**

All West Bromwich Hockey Club